

ATRAC MINUTES

A meeting of the ATRAC group was held on June 20, 2003 at 10:30 am at the AAC building. Those present were as follows: Jim Arnold, President-Searcy Co., Sandra Beck, Vice President-Monroe Co., Liz Rinchuso, Sec./Treas., Tina Roscoe and Vonysha Goodwin-Jefferson Co., Sharon Taylor-Crawford Co., Sharon Swaim and Shelly Wilson-Franklin Co., Charlotte Davis & Mickey Oates Logan Co., Marlene Hite and Carrie Woodall-Woodruff Co., Becky Gattas-Phillips Co., Lonene Edwards-Poinsett Co., Gail Lutrell-Pope Co., Rita Kolb-Desha Co., Kristi Webb-Calhoun Co., Sylvia Engles-Izard Co., Alvin Black-Montgomery Co., Lavelle McGary-Cleburne Co. and Linda Morgan, Debbie Ray and Jill Sellers-Union Co. Kent Wilson and Chris Dunivan from AIS were also in attendance.

After two corrections to the minutes of the March 21, 2003 minutes were made - the website for ATRAC is www.atracais.com and Chris Dunivan's web address is www.chrisdunivan.com/client_sites/atrac both the minutes and treasurer's report were approved.

President Jim Arnold welcomed everyone and gave a special welcome to our new members, Rita Kolb from Desha Co., Kristi Webb from Calhoun Co. and Linda Morgan from Union Co.

There being no old business, we proceeded with new business - President Jim Arnold stated that at the last board meeting of the Treasurers' Association, it was brought up that a website for the Association is needed. Randy Lamp with AIS has offered to set the website up for the Treasurers. Jim suggested that we surrender our website to the Treasurers' Association with a link to the ATRAC page. He also suggested that the current format for the ATRAC website be used for the Associations' site. We could have instant updates, with the ability to print the individual counties pages that could be bound for reference. It was suggested by Gail Lutrell that the deputies photos be added, which was agreed to by the group.

Becky Gattas expressed her concern over giving up our website. Chris Dunivan said that it was not necessary to give up our current website, but that the Treasurers' website could have a link to ATRAC's. He stated that it could be done very easily by using a "Portal Site". After some discussion, Gail Lutrell made a motion to invite Randy Lamp to the August Treasurers' meeting in Springdale to discuss the proposal. Lavelle McGary seconded the motion, which carried unanimously.

Kent Wilson with AIS gave us an update on the changes he had made and the ones he is still working on. He stated that it would be best to wait and do all the conversions at one time. He has finished - being able to search for transfers by amount, type, date, etc. and printing multiple copies of all reports. He is working on - being able to print a transfer ledger by "transfer type" such as

tax, commission, interest; showing projected revenue by month; being able to put a beginning and ending date on the detail & summary revenue reports and being able to use the "print screen" key.

Charlotte Davis asked if a report for one fund/revenue code could be done. Kent said he would work on it at a later time.

Jim Arnold asked if receipts could be run on a laser printer using plain paper.

Kent said it was possible, but would not have "fancy" printing due to the constraints of these types of printers.

The different ways counties "Import Checks" was discussed. Charlotte stated that they make their appropriated transfers all at one time, changing the dates. Kent said to be sure to watch the YTD reports, as these predated transfers will affect the totals.

Gail Lutrell suggested that we have older members of ATRAC demonstrate some of their procedures for the new members at future meetings. Charlotte Davis and Gail Lutrell volunteered for the next meeting.

Jim announced that Chris Dunivan would be taking pictures for the website after the meeting. Jim also thanked Alvin Black for supplying the snacks for today.

It was decided to have our next meeting on Monday, September 22, 2003 at 10:30 am in order for Sharp County to be able to attend.

Sharon Swaim volunteered to bring snacks to the next meeting.

Kristi Webb won the \$10.00 door prize.

With no other business, the meeting was adjourned.

Respectfully submitted,

Liz Rinchuso, ATRAC Sec/Treas